

External Appeals Panel

Purpose

1. Pursuant to the Assessment Rules, a student may appeal (on procedural grounds only) to the External Appeals Panel (EAP) from any decision of the Appeals Committee (AC).

Terms of Reference

2. The EAC has the same terms of reference as the AC and proceeds in accordance with the Assessment Rules.

Membership

3. The EAP consists of up to 3 senior external academics and/or senior members of the legal profession appointed by the Academic Board.
4. The current members of the EAP are:
 - Professor Gino Dal Pont (University of Tasmania)
 - The Hon Keith Mason AC QC
 - The Hon Peter Rose AM QC
5. In the event of an appeal to the EAP, the Chair of the Academic Board will nominate 1 or 2 members of the EAP to hear the appeal.
6. The Academic Secretary is a standing attendee and will act as secretary to the EAP.

Term

7. Members are appointed for a term of 4 years by the Academic Board.

Quorum

8. If 2 members are nominated to hear an appeal then both members are required for a quorum. All decisions must be unanimous. If a decision is not unanimous, the appeal will be unsuccessful.

Meetings

9. The EAP will meet whenever a relevant appeal is made by a student.

Written decisions

10. A written decision following consideration of an appeal will be provided by the Secretary to the relevant EAP member(s) for review within 2 days of the consideration of the appeal meeting. The Academic Secretary will advise the student of the outcome in writing within 7 days of the consideration of the appeal.

Reporting

11. Deidentified EAP minutes and written decisions are to be included in the papers for the next Academic Board meeting after each consideration of an appeal, assuming such Academic Board meeting takes place at least 14 days after the Committee meeting. If the Academic Board meeting is within 14 days of the Committee meeting, then the Chair may verbally report to the Board.
12. All matters referred to the EAP (and relevant documents) are to be recorded in the Complaints and Grievances Register.

Confidentiality

13. EAC members must keep confidential all information pertaining to matters dealt with by the EAC. This includes reports and associated documents, and information contained in those documents. The obligation to maintain confidentiality continues to apply even after a person has left the EAC.