Course Approval Panel

Purpose

The Course Approval Panel (CAP) makes recommendations to the Academic Board on new course proposals and major changes to existing courses. In pursuit of this purpose the CAP will:

- consider new course proposals to ensure that they comply with internal and external accreditation rules (e.g., the TEQSA Higher Education Standards and LACC/APLEC National Competencies);
- consider changes to existing courses to ensure that course aims, learning outcomes and assessment remain in alignment and that the integrity of the original course accreditation is not impaired;
- maintain a high standard of teaching and learning in all programs by reference to outcome and evaluation data;
- use outcome and evaluation data to inform developments and improvements in curriculum and delivery.

Terms of Reference

- to accredit and/or amend courses in compliance with the TEQSA Higher Education Standards;
- to accredit and/or amend courses in contemplation of the Principles in Research and Scholarship;
- to accredit and/or amend courses in contemplation of the Principles in Teaching and Learning;
- to accredit and/or amend courses in contemplation of the Principles of Engagement with the Profession and Community.

The panels do not have any final authority with respect to internal accreditation but provide a report with recommendations to the Academic Board. The Academic Board endorses (or not) that report (and recommendations) before passing it on to the Board of Governors for a final determination.

Membership

Membership of each CAP is determined on an ad hoc basis and always includes the Chief Academic Officer (or his/her delegate), a College lecturer not associated with the course being approved or amended, the Director, Academic Policy and Quality (as secretary) and at least one external academic and one external industry representative.