



## **Trainee Admission Course Schedule 2010**

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## External Training Suite

The External Training Suite is available only as a package of the following competencies:

<b>Competency</b>	<b>Ethics and Professional Responsibility</b>
Format	Online (80 hours)
Assessment	2 hour open book written exam – 100%
Assessment Dates	VT102F – Tuesday 27 April 2010 VT104F – Monday 19 July 2010 VT106F – Monday 18 October 2010

<b>Competency</b>	<b>Problem Solving / Work and Risk Management</b>
Format	½ day workshop
Assessment	Satisfactory completion of workshop
Assessment Dates	VT102F – Monday 22 March 2010 VT104F – Monday 31 May 2010 VT106F – Monday 6 September 2010

<b>Competency</b>	<b>Advocacy Workshop (a component of Lawyer's Skills)</b>
Format	2 and ½ days workshop
Assessment	Satisfactory completion of workshop
Assessment Dates	VT102F – Tuesday 23 – Thursday 25 March 2010 VT104F – Tuesday 1 – Thursday 3 June 2010 VT106F – Tuesday 7 – Thursday 9 September 2010

<b>Competency</b>	<b>Interviewing Clients Workshop (a component of Lawyer's Skills)</b>
Format	1 day workshop + online pre-reading
Assessment	Satisfactory completion of workshop
Assessment Dates	VT102F – Friday 26 March 2010 VT104F – Friday 4 June 2010 VT106F – Friday 10 September 2010

<b>Competency</b>	<b>Early Dispute Resolution (a component of Lawyer's Skills)</b>
Format	1 day workshop + online pre-reading
Assessment	Satisfactory completion of workshop
Assessment Dates	VT102F – Saturday 27 March 2010 VT104F – Friday 11 June 2010 VT106F – Friday 17 September 2010

<b>Competency</b>	<b>Writing and Drafting (a component of Lawyer's Skills)</b>
Format	1 day workshop
Assessment	Satisfactory completion of workshop
Assessment Dates	VT102F – Tuesday 6 April 2010 VT104F – Tuesday 15 June 2010 VT106F – Tuesday 21 September 2010



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### Supplementary Training Subjects

Supplementary Training Subjects are available individually or in any combination.

<b>Competency</b>	<b>Trust and Office Accounting</b>
Format	Online (55 hours) + 1.5 hour Trust and Office accounting review
Assessment	2 hour open book written exam – 100%
Assessment held	During Mid-Course Onsite

<b>Competency</b>	<b>Civil Litigation Practice</b>
Format	Online (95 hours) + 1 day Workshop attendance (over 2 days) It is highly recommended that the compulsory external training above, which includes advocacy, is undertaken with this subject
Assessment	2 hour open book written exam – 60% Assessment of court application – 40%
Assessment held	During Mid-Course Onsite

<b>Competency</b>	<b>Commercial and Corporate Practice</b>
Format	Online (90 hours)
Assessment	2 hour open book written exam – 60% Oral assessment of selected file – 40%
Assessment held	During Assessment Onsite

<b>Competency</b>	<b>Property Law Practice</b>
Format	Online (90 hours) + 1.5 hour feedback and settlement demonstration
Assessment	2 hour open book written exam – 60% Settlement assessment – 20% Oral assessment of selected file – 20%
Assessment held	During Mid-Course Onsite and Assessment Onsite



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**Group 1 Electives**

<b>Competency</b>	<b>Administrative Law Practice</b>
Format	Online (30 Hours) + 1 day Workshop conduct, interview and hearing (1/2 day)
Assessment	Assessment of court appearance – 60% Assessment of file note of advice – 40%
Assessment held	During Mid-Course Onsite

<b>Competency</b>	<b>Criminal Law Practice</b>
Format	Online (30 Hours) + 1 day Workshop conduct, interview and hearing (1/2 day)
Assessment	Assessment of pleas in mitigation court appearance – 60% Assessment of file note of advice – 40%
Assessment held	During Mid-Course Onsite

<b>Competency</b>	<b>Family Law Practice</b>
Format	Online (30 Hours) + 1 day Workshop conduct, interview and hearing (1/2 day)
Assessment	Assessment of court appearance – 60% Assessment of file note of advice – 40%
Assessment held	During Mid-Course Onsite



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**Group 2 Electives**

<b>Competency</b>	<b>Consumer Law Practice</b>
Format	Online (30 Hours)
Assessment	Assessment of Letter of Advice – 60% Assessment of selected item of coursework – 40%

<b>Competency</b>	<b>Employment and Industrial Relations Practice</b>
Format	Online (30 Hours)
Assessment	Assessment of Letter of Advice – 60% Assessment of selected item of coursework – 40%

<b>Competency</b>	<b>Planning and Environmental Law Practice</b>
Format	Online (30 Hours)
Assessment	Assessment of Letter of Advice – 60% Assessment of selected item of coursework – 40%

<b>Competency</b>	<b>Wills and Estates Practice</b>
Format	Online (30 Hours)
Assessment	Assessment of Will Drafting – 60% Assessment of Letter of Advice on Administering Estate – 40%



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**Assessment Dates**

<b>Trust and Office Accounting</b>	<b>VT102F</b>	<b>VT104F</b>	<b>VT106F</b>
TOA review (1.5 hours)	Friday 26 March 2010	Friday 4 June 2010	Friday 10 September 2010
TOA examination	Monday 29 March 2010	Monday 7 June 2010	Monday 13 September 2010
<b>Civil Litigation Practice</b>			
Civil Litigation examination	Monday 22 March 2010	Monday 31 May 2010	Monday 6 September 2010
Hearings (2 x ½ days)	Monday 29 March 2010 and Wednesday 31 March 2010	Monday 7 June 2010 and Wednesday 9 June 2010	Monday 13 September 2010 and Wednesday 15 September 2010
<b>Commercial and Corporate Practice</b>			
Commercial and Corporate examination	Wednesday 28 April 2010	Tuesday 20 July 2010	Tuesday 19 October 2010
Oral assessment	Thursday 29 April 2010	Wednesday 21 July 2010	Wednesday 20 October 2010
<b>Property Law</b>			
Settlement review (1.5 hours)	Tuesday 23 March 2010	Tuesday 8 June 2010	Tuesday 7 September 2010
Settlement assessment	Thursday 25 March 2010	Thursday 10 June 2010	Thursday 9 September 2010
Property Examination	Friday 30 April 2010	Thursday 22 July 2010	Thursday 21 October 2010
Oral assessment	Thursday 29 April 2010	Wednesday 21 July 2010	Wednesday 20 October 2010
<b>Group 1 Electives</b>			
Workshop	Tuesday 30 March 2010	Tuesday 8 June 2010	Tuesday 14 September 2010
Interview	Wednesday 31 March 2010 or Thursday 1 April 2010	Wednesday 9 June 2010 or Thursday 10 June 2010	Wednesday 15 September 2010 or Thursday 16 September 2010
Court appearance assessment	Thursday 1 April 2010	Thursday 10 June 2010	Thursday 16 September 2010