



The College of Law
Victoria

Trainee Admission Course Schedule 2012

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Professional Responsibility (Ethics)

Competency	Ethics and Professional Responsibility
Format	Online (80 hours)
Assessment	Satisfactory completion of workshop 2 hour open book written exam – 100%
Assessment and Attendance Dates	VT123F – Workshop - 24/5/2012 Exam - 26/6/2012 VT125F – Workshop - 26/7/2012 Exam - 28/8/2012 VT127F – Workshop - 6/12/2012 Exam - 15/1/2013

Lawyers Skills Suite / Professional Skills

Competency	Problem Solving / Work and Risk Management
Format	1/2 day workshop
Assessment	Satisfactory completion of workshop
Assessment and Attendance Dates	VT123F – 25 June 2012 VT125F – 27 August 2012 VT127F – 14 January 2013

Competency	Advocacy Workshop (a component of Lawyer's Skills)
Format	2 and ½ days workshop
Assessment	Satisfactory completion of workshop
Assessment and Attendance Dates	VT123F – Tuesday 20 – Thursday 22 March 2012 VT125F – Tuesday 22 – Thursday 24 May 2012 VT127F – Tuesday 2 – Thursday 4 October 2012

Competency	Interviewing Clients Workshop (a component of Lawyer's Skills)
Format	1 day workshop + online pre-reading
Assessment	Satisfactory completion of workshop
Assessment and Attendance Dates	VT123F – Monday 19 March 2012 VT125F – Monday 21 May 2012 VT127F – Monday 1 October 2012

Competency	Negotiation and Dispute Resolution (a component of Lawyer's Skills)
Format	1 day workshop
Assessment	Satisfactory completion of workshop
Assessment and Attendance Dates	VT123F – Friday 23 March 2012 VT125F – Friday 25 May 2012 VT127F – Friday 5 October 2012

Competency	Writing and Drafting (a component of Lawyer's Skills)
Format	1 day workshop
Assessment	Satisfactory completion of workshop
Assessment and Attendance Dates	VT123F – Friday 25 May 2012 VT125F – Friday 27 July 2012 VT127F – Friday 7 December 2012



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Supplementary Training Subjects

Supplementary Training Subjects are available individually or in any combination.

Competency	Trust and Office Accounting
Format	Online (55 Hours) + 1.5 hour Trust and Office accounting review
Assessment	2 hour open book written exam – 100%
Assessment and Attendance Dates	VT123F – Review - 4 May 2012 Exam - 7 May 2012 VT125F – Review - 6 July 2012 Exam - 9 July 2012 VT127F – Accounting Review - 16 September 2012 – Exam - 19 November 2012
Competency	Civil Litigation Practice
Format	Online (95 hours) + 1 day Workshop attendance (over 2 days) It is highly recommended that the compulsory external training above, which includes advocacy, is undertaken with this subject
Assessment	2 hour open book written exam – 60% Assessment of court application – 40%
Assessment and Attendance Dates	VT123F – Exam - 23 April 2012 – Practice Hearing - 23 May 2012 – Assessment Hearing - 25 May 2012 VT125F – Exam - 18 June 2012 – Practice Hearing - 25 July 2012 – Assessment Hearing - 27 July 2012 VT127F – Exam - 29 October 2012 – Practice Hearing - 5 December 2012 – Assessment Hearing - 7 December 2012
Competency	Commercial and Corporate Practice
Format	Online (90 hours)
Assessment	2 hour open book written exam – 60% Oral assessment of selected file – 40%
Assessment and Attendance Dates	VT123F – Oral Assessment - 27 June Exam - 29 June 2012 VT125F – Oral Assessment - 29 August Exam - 31 August 2012 VT127F – Oral Assessment - 16 January Exam - 18 January 2013
Competency	Property Law Practice
Format	Online (90 hours) + 1.5 hour feedback and settlement demonstration
Assessment	Settlement assessment – 20% Oral assessment of selected file – 20% 2 hour open book written exam – 60%
Assessment and Attendance Dates	VT123F – Property Settlement Review - 21 May 2012 – Property Settlement Assessment - 24 May 2012 – Property Exam - 12 June 2012 – Property Viva Assessment - 27 June 2012 VT125F – Property Settlement Review - 23 July 2012 – Property Settlement Assessment - 26 July 2012 – Property Exam - 13 August 2012 – Property Viva Assessment - 29 August 2012 VT127F – Property Settlement Review - 3 December 2012 – Property Settlement Assessment - 6 December 2012 – Property Exam - 7 January 2013 – Property Viva Assessment - 16 January 2013



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Group 1 Electives

Competency	Administrative Law Practice
Format	Online (30 Hours) + 1 day Workshop conduct, interview and hearing (1/2 day)
Assessment	Assessment of court appearance – 60% Assessment of file note of advice – 40%
Assessment Held	VT123F – Workshop - 22 May 2012 & online – Interview - 23 May 2012 – Hearing - 25 May 2012 VT125F – Workshop - 24 July 2012 & online – Interview - 25 July 2012 – Hearing - 27 July 2012 VT127F – Workshop - 4 December 2012 & online – Interview - 5 December 2012 – Hearing - 7 December 2012

Competency	Criminal Law Practice
Format	Online (30 Hours) + 1 day Workshop conduct, interview and hearing (1/2 day)
Assessment	Assessment of pleas in mitigation court appearance – 60% Assessment of file note of advice – 40%
Assessment Held	VT123F – Workshop - 22 May 2012 & online – Interview - 23 May 2012 – Hearing - 25 May 2012 VT125F – Workshop - 24 July 2012 & online – Interview - 25 July 2012 – Hearing - 27 July 2012 VT127F – Workshop - 4 December 2012 & online – Interview - 5 December 2012 – Hearing - 7 December 2012

Competency	Family Law Practice
Format	Online (30 Hours) + 1 day Workshop conduct interview and hearing (1/2 day)
Assessment	Assessment of court appearance – 60% Assessment of file note of advice – 40%
Assessment Held	VT123F – Workshop - 22 May 2012 & online – Interview - 23 May 2012 – Hearing - 25 May 2012 VT125F – Workshop - 24 July 2012 & online – Interview - 25 July 2012 – Hearing - 27 July 2012 VT127F – Workshop - 4 December 2012 & online – Interview - 5 December 2012 – Hearing - 7 December 2012



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Group 2 Electives

Competency	Consumer Law Practice
Format	Online (30 Hours)
Assessment	Online written assessment - 40% Oral assessment - 60%
Assessment and Attendance Dates	VT123F - Oral assessment - 28 June 2012 VT125F - Oral assessment - 30 August 2012 VT127F - Oral assessment - 17 January 2013

Competency	Employment and Industrial Relations Practice
Format	Online (30 Hours)
Assessment	Online written assessment - 40% Oral assessment - 60%
Assessment and Attendance Dates	VT123F - Oral assessment - 28 June 2012 VT125F - Oral assessment - 30 August 2012 VT127F - Oral assessment - 17 January 2013

Competency	Planning and Environmental Law Practice
Format	Online (30 Hours)
Assessment	Online written assessment - 40% Oral assessment - 60%
Assessment and Attendance Dates	VT123F - Oral assessment - 28 June 2012 VT125F - Oral assessment - 30 August 2012 VT127F - Oral assessment - 17 January 2013

Competency	Wills and Estates Practice
Format	Online (30 Hours)
Assessment	Online written assessment - 40% Oral assessment - 60%
Assessment and Attendance Dates	VT123F - Oral assessment - 28 June 2012 VT125F - Oral assessment - 30 August 2012 VT127F - Oral assessment - 17 January 2013