

ACCOMMODATION RESERVATION FORM

The Specialist Accreditation Conference

28-May-2010 – 29-May-2010

Ref: 6626

ENQUIRIES

We are happy to assist with your accommodation enquiries. Please contact Amy Sanders **PH (02) 4984 8199**.

RESERVATIONS

In order to secure your accommodation for the abovementioned event please complete details below and send to **FAX (02) 4984 1315**.

DEPOSIT PAYMENT

A deposit payment equivalent to 1st night's accommodation package is required when reserving accommodation. Payment can be made by company cheque or credit card (see below). A confirmation letter will be sent to you to confirm details.

ACCOMMODATION

Please tick preferred accommodation. Confirmation will be sent on receipt of payment.

Poolview Studio	Max. Capacity: 3	per apartment per night	\$110.00 Sun-Fri / \$150.00 Sat	[]
1 Bedroom Executive	Max. Capacity: 2	per apartment per night	\$130.00 Sun- Fri / \$170.00 Sat	[]
1 Bedroom Waterview	Max. Capacity: 2	per apartment per night	\$150.00 Sun- Fri / \$190.00 Sat	[]
1 Bedroom Beachfront	Max. Capacity: 2	per apartment per night	\$190.00 Sun- Fri / \$230.00 Sat	[]
2 Bedroom (2 bathrooms) Executive	Max. Capacity: 4	per apartment per night	\$190.00 Sun- Fri / \$230.00 Sat	[]
2 Bedroom (2 bathrooms) Waterview	Max. Capacity: 4	per apartment per night	\$210.00 Sun- Fri / \$250.00 Sat	[]
2 Bedroom (2 bathrooms) Bayview	Max. Capacity: 4	per apartment per night	\$230.00 Sun- Fri / \$270.00 Sat	[]
3 Bedroom (2 bathrooms) Executive	Max. Capacity: 6	per apartment per night	\$270.00 Sun- Fri / \$315.00 Sat	[]
3 Bedroom (2 bathrooms) Bayview	Max. Capacity: 6	per apartment per night	\$375.00 Sun- Fri / \$435.00 Sat	[]

Rollaway Beds available @ \$30.00 per apartment per night / Cots available @ \$15 per apartment per night

BREAKFAST

Adult	\$20.00 per person per day	[]
Child (5-12yrs)	\$10.00 per child per day	[]
Infant (0-4yrs)	Complimentary	[]

ACCOMMODATION CANCELLATIONS

Accommodation cancellations incur the following penalty charges:

- 60 days prior to arrival - Nil
- 30-60 days prior to arrival - 25% of total accommodation pkg charges per cancelled room per night
- 7-30 days prior to arrival - 50% of total accommodation pkg charges per cancelled room per night
- 0-7 days prior to arrival - 100% of total accommodation pkg charges per cancelled room per night

Delegate Name: _____

Arrival Date: _____ Departure Date: _____

No. Delegates: _____ No. Non-Delegate Sharers: _____

No. Children (5-12yrs): _____ No. Infants (0-4yrs): _____

Contact Phone No.: _____ Mobile: _____

Email Address: _____ Fax: _____

Address: _____

_____ State: _____ Postcode: _____

I hereby authorise Shoal Bay Resort & Spa to charge deposit due to the following credit card:

[] MASTERCARD [] VISA [] BANKCARD [] DINERS [] AMEX

CREDIT CARD NO: _____ EXP DATE: _____

CARDHOLDER SIGNATURE: _____ DATE: _____